



# 2019 BGF Garden Grant Application

Berry Good Food is building on the success of its 2018 inaugural Garden Grant Program by continuing to offer San Diego County schools and nonprofits an opportunity to apply for financial support to advance and enhance the teaching of agriculture and healthy eating.

**New in 2019, BGF is offering two levels of grant awards:**

**Level I: BGF Seeds for the Future Grant (up to \$1,500 per award)**

**Level II: BGF Impact Grant (up to \$10,000 per award)**

While many factors will be considered in selecting a BGF Impact Grant recipient, **projects that advance a healthier, more just food system and create positive change on a macro level for the community at large will be strong candidates.**

Grant applications available: September 9<sup>th</sup>

Application closes: October 9<sup>th</sup>

Onsite visits: October 17<sup>th</sup> - November 15<sup>th</sup>

Award announcements by December 1<sup>st</sup>

Applicants must **email** completed application to [GardenGrants@BerryGoodFood.org](mailto:GardenGrants@BerryGoodFood.org)

***Items not funded by grant: Cameras, computers, salaries, stipends, field trips, and transportation.***

## ELIGIBILITY:

1. Must be a school garden growing fruits, vegetables, herbs, grains, etc., and located on the grounds of a K-12 school (public, private or charter, elementary, middle or high) in San Diego County.

~ OR ~

2. Must be a 501(c)(3) nonprofit organization working in partnership with a K-12 school.

**Required:** Memorandum of Understanding (signed agreement) between nonprofit and school

*Projects that serve Title I schools, high percentage free and reduced schools, and food insecure communities will be prioritized.*



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School or Organization:

Primary Contact:

Primary Phone#:

Organization Address:

City/State/Zip:

E-mail:

Principal Contact:

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Have you received funds from *Berry Good Food* before: Yes / No

If awarded a grant, to whom should we make out the check?

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\*\*\* PLEASE READ AND SIGN BELOW \*\*\*

The amount of grant money allocated to each garden chosen will be determined by the Berry Good Food Garden Grant committee and will depend on the magnitude and extent of the proposal as well as its relationship to advancing a healthy integrated food system.

Grant finalists may receive a visit by the BGF Garden Grant Committee prior to final selection. This is your opportunity to personally share your vision, plan & goals for your project. Additionally, grant awardees must be willing to share stories and photos of the benefits of the garden and edible projects.

I have read and understood the above.

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Signature

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Date



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## PROJECT NARRATIVE

Please address the following **in order**, in 2 pages or less.

1. Title of program/project.
2. Provide a brief description of your program/project.
3. What are the primary educational objectives of your program/project?
4. How will this program/project support the understanding of edible gardens and eating healthy, or advance a healthier food system?
5. Please describe the population that will primarily be engaged in this program/project (age, number of students, club, etc.) **Required for Impact Grant consideration:** Include how you will verify the number of people impacted by your project.
6. How do you plan to evaluate the effectiveness of your efforts?  
**Required for Impact Grant consideration:** Please list 3-5 SMART goals (Specific, Measurable, Achievable, Relevant and Time-Bound) for evaluating the effectiveness of your efforts.
7. If this grant is funding a garden project, please answer the questions below:
  - a. Who is primarily responsible for your garden/project?
  - b. Describe what onsite support exists within the school for this garden/project.
  - c. If you have additional partners from the general community, list them here.
  - d. What process is in place to ensure continuity of the garden program? (Mentorships, succession plan, integration into classroom curriculum, parent group, etc.)



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## REQUIRED DOCUMENTS

All applicants will be required to provide the following in their applications:

1. Project narrative.
2. Project budget that includes the amount of financial support you are seeking and how you intend to apply the funds.
3. Principal's signed Letter of Support: Please provide a letter committing support for your garden project, **signed by the principal, and presented on school letterhead.**
4. Garden photos: Please make a **pdf** containing up to 4 photos of your garden space so our reviewers can have a good sense of your garden (minimum of 1 photo). You may also scan a diagram of your garden's dimensions and layout.

Please note the following requirements and directions:

- New garden projects must provide photos of existing space as well as a proposed layout.
- We hope you can provide pictures with your students! If so, only include photos that have a release form signed by a parent or guardian.

The entire grant application, with attachments, **may not exceed 9 pages.**  
Only completed applications will be considered. Please read all instructions carefully.

Good luck!

Before submitting, please check that your application contains:

- **Focus on**
  - **Teaching the importance of healthy eating in San Diego County**
  - or**
  - **Healthy food access in San Diego County**
- **Contact information and signature page**
- **2-page Project Narrative**
- **Letter of support from the school principal**
- **Project budget**
- **No more than 3 pages of supporting photos, diagrams, or designs**